

**ECKERSLEY-HALL BUILDING COMMITTEE
MONDAY, SEPTEMBER 24, 2012
POLICE DEPARTMENT COMMUNITY ROOM
6:00 PM**

Members Present: Ron Klattenberg, Trevor Davis, Augie DeFrance, Ryan Kennedy, Annabelle Malone, Ed Monarca, Larry Riley
Members Absent: Ed Dypa, Phil Pessina, Bill Wasch
Others Present: Beth Lapin, Ron Organek, Jim Salemi (Middletown Press
Guests: John Ireland (SP+A)

1.0 OPEN MEETING

Chair Klattenberg opened the Eckersley Hall Building Committee meeting at 6:01 PM at the Police Department Community Room.

2.0 APPROVAL OF MINUTES

Chair Klattenberg asked for approval of the August 27, 2012 minutes. Augie DeFrance made the motion to accept, seconded by Trevor Davis. The vote to approve was unanimous.

**3.0 FINANCIAL REPORT
FINANCIAL STATEMENT**

There was none at this time.

BUDGET ITEMS

Beth reported that she had invoices from Suburban Stationers totaling \$70.04 for supplies, primarily related to the SHPO grant. Trevor Davis made a motion to pay this bill. Seconded by Augie DeFrance, the vote to approve was unanimous.

Ron also received an invoice from Jan Cunningham for \$1,000 as retainer for her work on the SHPO tax credit application. As the application will not be worked on until some time after the November election, the committee decided inform her they would wait on the retainer.

AMENDMENT TO SECRETARY/ASSISTANT CONTRACT

Ron K. described the need to allocate more money for Beth's salary to address the increased hours needed to write the SHPO grant proposal. After discussion, the committee decided to wait on any changes until after the referendum to see if additional funds were necessary.

4.0 PUBLIC COMMENTS

Ron O. spoke about his upcoming Comcast program, which would include members of the Eckersley-Hall Committee.

5.0 OLD BUSINESS

The Common Council held their Special meeting on August 30. They voted unanimously to support the resolution and bond ordinance for \$4.85M for Eckersley-Hall building. Unfortunately, due to a technical glitch, the meeting was not recorded.

6.0 NEW BUSINESS

SHPO RESTORATION FUNDS

Beth reported she and Ron K. met with city department members on September 10 to review documents needed for the SHPO grant due October 26. Since then, many of the required documents have been received. The Common Council will take necessary vote to allow the mayor to sign a SHPO contract at their October 1 meeting. Subsequent to that, final documents will be signed. Ron and Beth are also obtaining letters of support from Mayor Drew, Representative Matt Lesser, AARP, Veteran's Museum, Apple Rehab, and Ed Rosario.

Beth indicated the committee needed to request that the Common Council authorize the mayor to sign a contract with SHPO. Trevor Davis made a motion to send this resolution to the Common Council. Seconded by Augie DeFrance, the vote was unanimous.

John Ireland presented the description, drawings, and budget for the project that was being proposed for this grant, which focused on the exterior of the building. He explained the drawings and spec book. He then reviewed the descriptions, photos and schedule for just this work. Costs for the project were separated into the building envelope and roof and were at restoration level. Beth will confirm with SHPO as to the appropriate level and John will rework the descriptions and budget based on the results. A final plan, description, and budget will be provided at the October 10 meeting. At that time, the committee will address encumbering funds to support this project.

LEED

John Ireland asked to table this because their focus was on SHPO grant. He did report that an A2 survey had been initiated, which would be useful, even if the referendum were to fail.

SHPO TAX CREDITS

Ron K. spoke with Tom Dorsey (NU Legal) who administers three tax credit programs for NU. He said NU & NStar senior management told him to continue with the historic tax credit program without any changes. He requested when we are ready to submit to SHPO let him know and we can begin the process of applying for the tax credits from NU. He wants to stay "in the loop" with our project because it sounds like something NU can support.

OUTREACH TO ORGANIZATIONS

Ron described that the committee's original plan to develop a flyer evolved into the official Explanatory Statement that will be distributed to absentee voters. Town clerk's office will print and distribute and copies can be obtained and used during presentations.

Several presentations on the Senior Center have already occurred: St Theresa's Guild at St Sebastian's Church, Sept 18, Ed Dypa; Military Museum, Ron K.; Wadsworth Glen management, Ron K.; AARP: Ed D

Scheduled upcoming events: Sept 26: Ron Senior Center Lunch; Oct 3, Comcast show with Jerry Rankin: Augie, Ed Dypa, Phil, Tom Serra, John Ireland, and Ron K.; Oct 4, 7:45 AM: Central Business Bureau, Ron and Trevor; Comcast show w/Ron Organek: Larry, Ron, Phil P.; Oct 10,

Kiwanis lunch: Ron, at The Cantina. There was possibility of doing a presentation at the library if someone on the committee wished to organize it.

Ron K. met with Ed Rosario, an private individual who highlighted items he thought would resonate with seniors: expected growth of senior population; inability of current center to meet needs; disparity between taxes paid by seniors for decades and services received.

7.0 OTHER BUSINESS

There was no other business.

8.0 ADJURNMENT

Chair Klattenberg asked for a motion to adjourn. Made by Ed Monarca seconded by Larry Riley, the vote was unanimous and the meeting adjourned at 7:13 PM.